



# **Getting Started in Data Governance**

Course Curriculum



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THE DATA GOVERNANCE COACH

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# Course Description

This course simplifies the concept of Data Governance and gives you practical tips so that you can successfully design and implement a data governance framework that is right for your organisation.

## Course Curriculum

### Data Governance & Strategy

1. What is Data Governance?
2. What Data Governance is Not
3. Data Governance Benefits
4. What Happens When Data isn't Governed
5. Data Governance Challenges
6. The Relationship with Data Quality
7. Overview of Nicola's Methodology for Successful Data Governance
8. A strategy for Data Governance



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### Data Governance Framework

1. Data Governance Policy
2. Data Governance Processes
3. Data Governance Roles and Responsibilities
4. Identifying Data Owners
5. Data Governance Forums

## **Data Governance Implementation**

1. An overview of the Data Governance deliverable
2. The people needed for a Data Governance initiative
3. How to identify the phases for your Data Governance initiative
4. Planning your Data Governance initiative

## **The Essential Soft Skills for successful Data Governance**

1. Communication
2. Influencing
3. Behaviours
  - Pragmatism
  - Persistence
  - Patience



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## **Additional Resources**

Participants on this course have the following available to them to download and keep, plus links to other recommended resources available online:

- The actual checklist I use when working with clients to design and implement a Data Governance Framework
- Data Governance Health Check Questionnaire
- Example Data Governance Road Map
- Data Policy Contents List
- Examples of Data Policies
- Example Data Governance Framework
- Example Data Quality Reporting Process
- Copies of all the slides



I was new to Data Governance when I attended. I had various queries around understanding how Data Owners fit into a Governance structure, how you identify them and allocate and assign responsibilities. I also needed a high level view of the main components of Data Governance, what are the key elements and where to start. I feel that the course did exactly what it said on the tin! Help to get started – but also it gives a complete overview, so not just about starting but tips for keeping going and the various key milestones you need to complete along the way. One of the main things I think was useful is that Data Governance is not one size fits all and there is not a standard methodology – you have to tailor it to your organisation. This was really useful to grasp. It also addressed my problems re Data Owners - it gave me the knowledge to know what to do, (and who roughly to pick), and some pitfalls to expect.

**Claire Laws, Data Governance Adviser, The Pensions Regulator**

Nicola Askham

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Nicola's course is foundational for anyone starting to work in Data Governance.

**Stephen Lees, Head of Data Governance Tesco Bank**